

B.D.O.

He: DIRECTORATE OF PANCHAYATS
GOVERNMENT OF GOA

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No. 19/DP/ All BDO's(s)/2019-20/ 4979

Dated: 14/08/2019

CIRCULAR

Sub: - Office timing and working days for village Panchayats under the control of Director of Panchayat


It is reported and brought to the notices of the undersigned by the General Public that some of the Village Panchayats in a State of Goa keep their Village Panchayat offices open on Sunday for half day i.e. in the Morning session only and observed weekly holiday on any other working days, due to which villagers / General public are being harassed and unnecessary delay in getting their work done.

It is also noticed that the V.P. Secretary as well as V.P. staff do not accept taxes and fees on Sunday due to bank closure and some are not reporting for duties on Sundays and on the contrary taking benefits of full day weekly holiday which leads to inconvenience to public.

Vide Notification No. 19/2/85-C.A.& C dated 07/06/1985 issued by the under secretary (C.A.) Govt. of Goa, Daman & Diu. General administration and coordinating Division, Secretariat Panaji had introduced five day week in the Department / offices of the Govt. of Goa, Daman & Diu from i.e. Monday to Friday with all Saturday & Sunday closed and accordingly offices timing had been altered from 10.00 a.m. to 5.30 p.m. to 9.30 a.m. to 5.45 p.m. with 45 minutes lunch break from 1.15 a.m. to 2.00 p.m. However Village Panchayat office timing and days and office closure days i.e. 2nd Saturday and Sunday holidays remain unchanged.

In the interest of general public / villagers and in order to keep control on such activities and to ensure better service, good governance at Village Panchayat level, all the Block Development Officers are hereby directed to instruct all the village Panchayat coming under their Jurisdiction to strictly adhere to the office timing and working days of the Panchayat as per the Govt. directives and to keep V.P. Offices closed on Sunday. The ordinary Gram sabha's should be held on Sundays as per Goa Panchayat Raj Act 1994.

This issues with the approval of the Government.


(Gopal A. Parsurkar)
Director of Panchayats
Panaji-Goa

Encl: As above

To,

The Block Development Officer

Bicholim Block.

Copy To: 1) Dy. Director of Panchayat (North).

2) Dy. Director of Panchayat (South).